

City of Winter Park Farmer's Market Policies
Approved by City Commission 8/8/00

1. The Market will operate on Saturday from 7:00am to 1:00pm.
2. Each vendor must obtain an occupational license from the City of Winter Park.
3. Vendors must be set up not later than 6:30am, so that there is no interruption in service
4. Vendors will be limited to the sale of plants, bakery, produce, dry goods, consumable items, related items sold by Farmer's Market vendors and holiday/seasonal items. The sale of other retail flea market items will not be allowed, crafts and antiques sale will not permitted.
5. Vendors must obtain, display and keep current applicable state, county and city licenses. All vendors are required to display business names at all times.
6. Large trucks, those over 1.5 tons must unload and exit the area no later than 6:00am
7. Vendors who must use a vehicle as an integral part of their business are limited to a vehicle with a weight of 1.5 tons or less. Using the vehicle as a holding area is not considered integral to the business.
8. **Vendors Categories**

- a. Full time vendors' must pay on the last Saturday of each month or entire upcoming month and will be provided a reserved space. A vendor who participates a minimum of forty weeks a year and is provided a reserved space.
- b. Seasonal Vendors are vendors that sell seasonal merchandise and participate on a weekly or part-time basis. Seasonal vendors may receive a stall on a weekly basis with no permanent location or six working days prior to Market date and must pay the Saturday one-week prior to the requested market date.

Approved by City Commission 09/28/04

| 9. Full Time Vendors Fees: | Part-Time Vendors Fees: |
|---|---|
| (A) 12x10' space- \$18.00 | (A) 12x10' space- \$23.50 |
| (B) Additional 6 feet- \$10.00 per week | (B) Additional 6 feet- \$13.50 per week |
| (C) 12x10' inside space with or without Electricity- \$23.50 week | (C) 12x10' inside space with or without Electricity- \$28.50 week |
| (D) Outside space with electricity- \$21.00 Per week | (D) Outside space with electricity- \$26.50 Per week |

10. Due to safety and health reasons, dogs are not allowed in the building. Dogs are however allowed on leashes on the grounds.
11. The City reserves the right to relocate vendors within the market and to limit the quantity of stall space sold to any vendor.
12. Vendors are responsible for cleanup in the vicinity of their operations
13. Space for charitable nonprofit groups shall be limited to one group per week and one time per year per group. These groups will not be required to pay the published fees but submit their request in writing to the Division Chief for approval.
14. Three consecutive no shows will constitute an automatic termination
15. First offense of fraction will carry a written warning. A second offense will result in terminating a vendor.
16. No one vendor may reserve more than 10% of the market space.

Vendors Categories Percentage:

1. **Produce Vendors.....20% of present Market Vendors**
2. **Large Plant Vendors.....25% of present Market Vendors**
3. **Small Plant Vendors.....10% of present Market Vendors**
4. **Bakery Vendors.....10% of present Market Vendors**
5. **Other Vendors.....35% of present Market Vendors**
6. **No more than two primary small vendors may utilize the Market at one given time.**
7. **Secondary items must cover an area no greater than 25% of the total display space assigned to the vendor**