



Permit # \_\_\_\_\_

### CITY OF WINTER PARK ENGINEERING DEPARTMENT RIGHT OF WAY UTILIZATION PERMIT

UTILITY CO.

CONTRACTOR/DEVELOPER

HOMEOWNER

Utility/Contractor/Homeowner Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

State License #: \_\_\_\_\_

City Occupation License #: \_\_\_\_\_

Address of Proposed Work: \_\_\_\_\_

Nearest Cross Street(s): \_\_\_\_\_

Insurance/Bonding Company: \_\_\_\_\_

Phone #: \_\_\_\_\_

**Type of Proposed Work in Right of Way:**

MAINTENANCE OR REPAIR OF EXISTING FACILITY

NEW CONSTRUCTION

UNDERGROUND UTILITY

PLANTERS/RETAINING WALL

MAIL BOX

DRIVEWAY/CURB/SIDEWALK

OVERHEAD UTILITY

NEWSPAPER BOX

IRRIGATION SYSTEM

WASTE CONTAINERS

LANDSCAPE

OTHER

Detailed Description of Work Proposed: \_\_\_\_\_

UTILITY COMPANY \_\_\_\_\_ ADDRESS \_\_\_\_\_ PHONE NO. \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT \_\_\_\_\_

DATE: \_\_\_\_\_

SCHEDULED START DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

**Required Items To Submit: (CHECK IF INCLUDED)**

2 Copies of Detailed Plan of Work on Site Plan or Survey (per E-mail 1 set) (via E-mail to [ROW\\_Permit\\_App@cityofwinterpark.org](mailto:ROW_Permit_App@cityofwinterpark.org))

Statement demonstrating that the placement and maintenance of the proposed work will not: (1) create visual blight; (2) pose a safety hazard to the traveling public; (3) diminish or interfere with the function, maintenance, or operation of the public right-of-way, public way or public property; or (4) otherwise harm the health, safety, or welfare of the community wherein the work is to be located.

**STATE LAWS REQUIRES CALL  
Sunshine One Call: 811  
(1-800-432-4770) Prior to Digging**

DO NOT WRITE BELOW LINE

APPROVED

DISAPPROVED

BY: \_\_\_\_\_  
City Engineer

\_\_\_\_\_ Date

Specific Conditions of Permit: \_\_\_\_\_

**Contact Public Work Inspectors – prior to start of work; 407.599-3329,  
Required Notification when completed for Final Inspection**

Pre-construction Meeting Required

Inspectors Signature \_\_\_\_\_

\_\_\_\_\_ Date

## **SUPPLEMENT TO STREET SPECIFICATIONS**

- 1. All exposed brick pavement to be relayed by the contractor to City of Winter Park's specifications.**
- 2. Where a pavement cut is made adjacent to all existing surface patch, the entire area encompassing both patches shall be restored to indicate one surface patch.**
- 3. All pavement cuts made on state roads within the city, shall be restored according to S.R.D. specifications, regardless of city specifications.**
- 4. Where pavement base is under minded, the entire base above shall be cut out to insure vertical compaction of the back fill.**
- 5. No tunneling beneath sidewalks, driveway approaches or curbing will be permitted.**
- 6. No water or air jetting will be permitted beneath pavement. Any installation or construction method that will cause a void beneath pavement is no permitted.**
- 7. All construction work within the street Right of Way will be subject to inspection and tests as deemed necessary by the City of Winter park to insure a good safe construction project. Tests shall be at the expense of the utility company and copies of reports shall be submitted to the public Works department.**
- 8. No valves shall be allowed in curb sections.**
- 9. All sidewalks shall be a minimum of 4.5 feet wide and 4 inches thick. The concrete should be the 3,000PSI fiber-mesh. All concrete work shall be in accordance with the City of Winter Park's requirements; on non-standard concrete work shall be approved by the City Engineer.**
- 10. Permit fees effective as of October 1, 1995.**

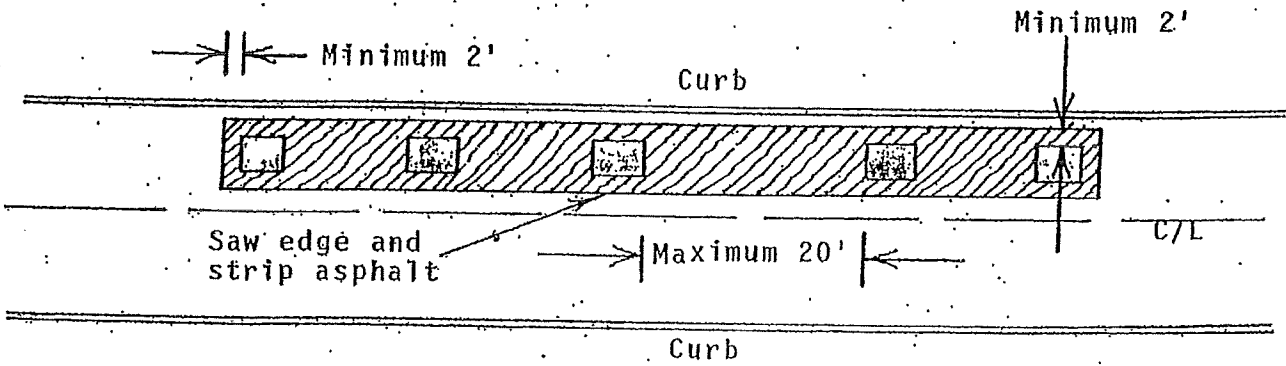
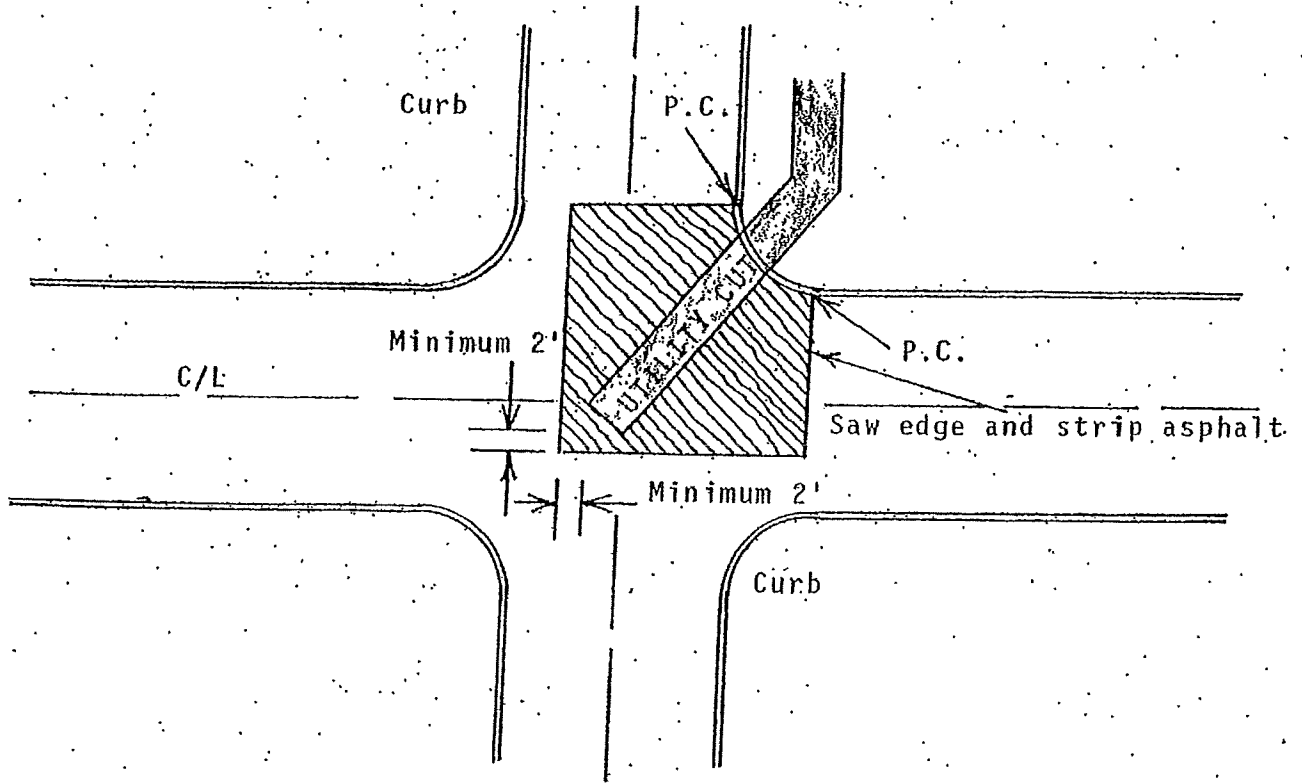
THIS PERMIT SUBJECT TO THE FOLLOWING CONDITIONS:

1. ON ALL STREETS THE REPAIR WORK SHALL BE COMPLETED BY A QUALIFIED CONTRACTOR BONDED BY THE CITY, AND SAID PERMITTEE SHALL BE RESPONSIBLE FOR THE CONDITION OF THE REPAIR FOR A PERIOD OF ONE YEAR.
2. BACKFILL TRENCH WITH SUITABLE MATERIAL, WET AND COMPACT MATERIAL IN 6" LAYERS COMPACTION AS PER PARAGRAPH 135 -8.4 S.R.D. SPECS - 1964 COMPACTION SHALL BE COMPLETED WITH MECHANICAL TAMPERS.
3. WHERE LIMEROCK IS USED AS A BASE MATERIAL IT SHALL BE THOROUGHLY COMPACTED IN 4" LAYERS TO RECEIVE SURFACE COURSE. THE BASE SHALL BE SEALED AND MAINTAINED IN GOOD CONDITION UNTIL SURFACE COURSE IS APPLIED. WHERE SOIL CEMENT IS CUT, THE BASE SHALL BE REPLACED WITH CLASS 'C' CEMENT, OF SAME THICKNESS AS ORIGINAL BASE.
4. ALL CONSTRUCTION WORK WITHIN THE STREET RIGHT OF WAY WILL BE SUBJECT TO INSPECTION AND DENSITY TESTS NECESSARY BY THE CITY - TO INSURE A GOOD SAFE CONSTRUCTION PROJECT. DENSITY TESTS SHALL BE AT THE EXPENSE OF THE UTILITY COMPANY, AND COPIES OF REPORTS SHALL BE SUBMITTED TO THE DEPARTMENT OF PUBLIC WORKS WITH THE COMPLETION LETTER.
5. THE PERIOD OF TIME BETWEEN THE RESTORATION OF THE BASE MATERIAL AND THE APPLICATION OF THE FINISH SURFACE COURSE SHALL NOT EXCEED TWO WEEKS.
6. THE SURFACE COURSE SHALL BE OF THE SAME TYPE, EQUAL TO OR BETTER THAN EXISTING, WHERE THE SURFACE COURSE IS OF ASPHALTIC CONCRETE IT SHALL BE OF TYPE 1-1" THICK ON RESIDENTIAL STREETS AND TYPE 1 1-1/2" THICK ON ARTERIAL STREETS.
7. BEFORE SURFACE COURSE IS APPLIED THE AREA SHALL BE SQUARED TO FORM A RECTANGLE, THE SIDES OF WHICH SHALL BE A MINIMUM OF 2' FROM THE FARTHEST EXTENSION OF THE HOLE ON ALL FOUR SIDES.  
MINIMUM WIDTH OF PATCH SHALL BE 5 FEET.
8. WHERE A UTILITY IS INSTALLED IN A DIRT STREET, THE TOP 8" SHALL BE OF STABILIZED MIXTURE EQUAL TO HALF CLAY AND HALF SAND AND WILL COMPACTED AT 98%.
9. ALL UNDERGROUND CROSSING INSTALLATIONS SHALL BE LAID AT A MINIMUM DEPTH OF 30" BELOW THE PAVEMENT, BORING AND JACKING SHALL BE ACCOMPLISHED IN ALL CASES WHERE STREET (S) COMPOSING RIGHT OF WAY WHERE CONSTRUCTION IS ANTICIPATED, IS (ARE) LESS THAN TWO YEARS OLD SINCE DATE OF ACCEPTANCE BY THE CITY. NO JETTING (air or water) WILL BE PERMITTED IN THE CITY.

PERMIT CONDITIONS CONTINUED ...

10. WHERE UTILITY IS INSTALLED IN A PARKWAY, THIS AREA SHALL BE RESTORED INCLUDING RESTORATION OF SOD, SHRUBBERY, DRIVEWAYS, WALKS, DRAINS, RETAINING WALLS, CURBS, SPRINKLER SYSTEMS, ETC.
11. ALL WORK SHALL BE UNDER THE SUPERVISION OF THE SUPERINTENDENT OF STREETS DIVISION, (407) 623-3366
12. BRICK STREET REPAIRS SHALL RESTORE THE ORIGINAL CONDITION AS NEARLY AS POSSIBLE, AND BE FREE OF SAGS AND DIPS.
13. SEWER LOCATIONS WILL BE FURNISHED UPON REQUEST. IF SEWER LATERALS ARE BROKEN DURING CONSTRUCTION, IT IS THE RESPONSIBILITY OF THE PERMITTEE TO REPAIR OR HAVE REPAIRED.
14. DURING CONSTRUCTION ALL SAFETY REGULATIONS OF THE CITY SHALL BE OBSERVED AND THE CITY SHALL BE RELIEVED OF ALL RESPONSIBILITY FROM DAMAGE OF ANY NATURE ARISING FROM THIS PERMIT. PERMITTEE SHALL TAKE ALL SAFETY MEASURES, INCLUDING DISPLAY OF CAUTION SIGNS. TRAFFIC SHALL BE MAINTAINED AT ALL TIMES DURING WORK. PROPER IDENTIFICATION OF THE PERMITTEE SHALL BE MAINTAINED IF WORK EXTENDS MORE THAN FOUR (4) HOURS OR ½ DAY. IF EXCAVATION IS ABANDONED FOR ANY PERIOD OF TIME, LIGHTED BARRICADES WILL BE PROVIDED AT THE CONTRACTORS EXPENSE.
15. APPLICANT DECLARES THAT PRIOR TO THE FILING OF THIS APPLICATION, HE HAS ASCERTAINED THE LOCATION OF ALL EXISTING UTILITIES, AND STATES THAT DUE NOTICE OF THE WORK UNDER APPLICATION WAS FURNISHED EACH OTHER UTILITY INVOLVED. ATTACHED ARE COPIES OF THIS PERMIT TO OTHER USERS.
16. THE ATTACHED SKETCH COVERING DETAILS OF THIS INSTALLATION SHALL BE MADE A PART OF THIS PERMIT. ADDITIONAL SKETCH SHALL BE FURNISHED WHERE ATTACHED SKETCH IS NOT APPLICABLE.
17. ANY SPECIAL CASES NOT COVERED BY THE ABOVE SHOULD BE DISCUSSED WITH THE PUBLIC WORKS DEPARTMENT PRIOR TO ANY WORK BEING STARTED.
18. IT IS THE CITY'S INTENTION AS TO THE PLACEMENT OF TRANSFORMERS, JUNCTION BOXES AND RELAYS, ECT. THAT THE AESTHETICS BE COMPATIBLE WITH SURROUNDING AREA OR SUBDIVISION. LANDSCAPING MAY BE REQUIRED OR PLACEMNT MUST ADEQUATELY SECLUDE APPARATUS. THE UTILITY COMPANY WILL PROVIDE TO THE PUBLIC WORKS DEPARTMENT DETAILED CONSTRUCTION AND LOCATION DRAWINGS, INCLUDING PROPOSED LANDSCAPING TO SUCH APPARATUS FOR REVIEW AND APPROVAL.

CITY OF WINTER PARK  
 PAVEMENT RESTORATION METHODS  
 FOR STREET CUTS

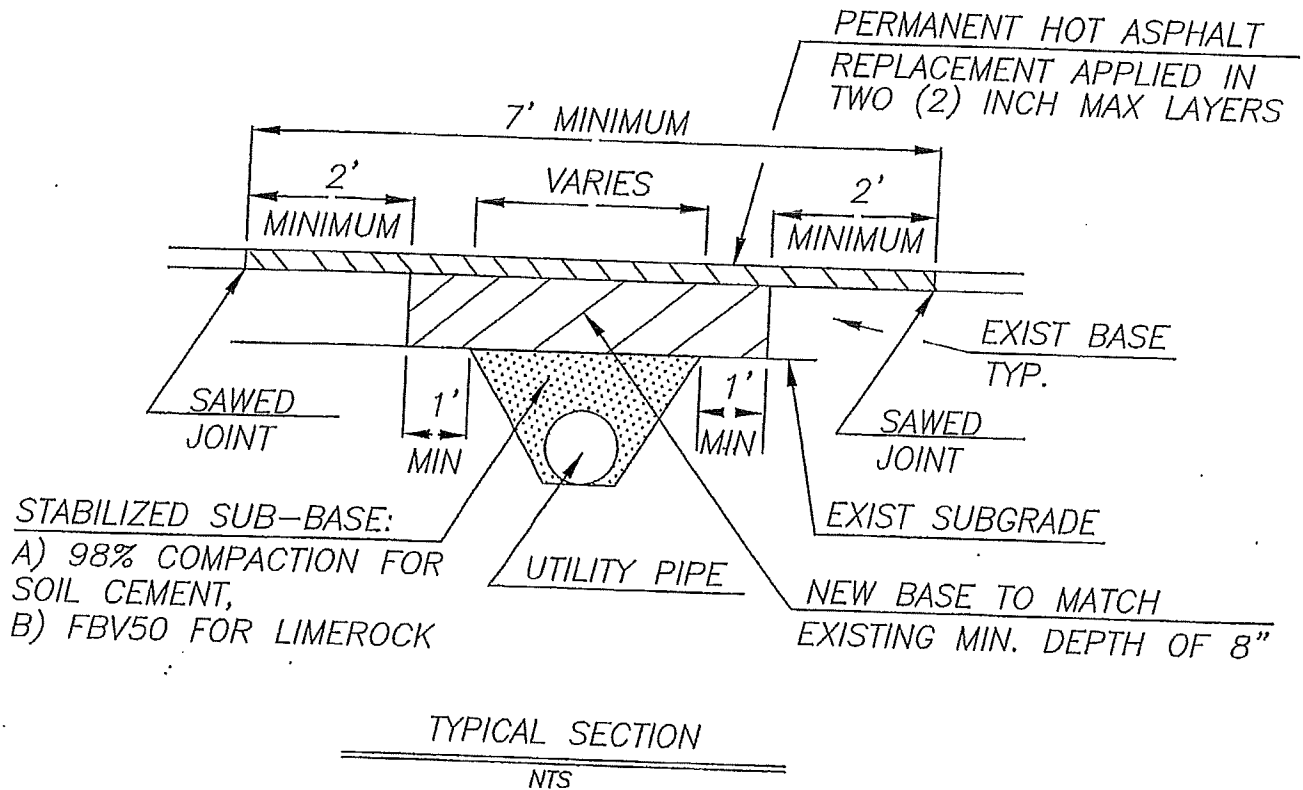


(Sketch not to scale)

# CITY OF WINTER PARK PAVEMENT RESTORATION METHOD FOR STREET CUTS

## ASPHALT SURFACED STREETS

FOR COMMERCIAL, ARTERIAL OR RESIDENTIAL STREETS, REPLACE WITH ONE & ONE HALF (1 ½) INCH S III ASPHALT. IF EXISTING SURFACE THICKNESS IS DIFFERENT THAN ABOVE, MATCH EXISTING THICKNESS. TOP 12" OF SUBBASE TO BE STABILIZED TO FBV50 AND/OR COMPACTED TO 98% MAX. DENSITY AS DETERMINED BY AASHTO T-180 MODIFIED PROCTOR.



STABILIZED SUB-BASE:  
A) 98% COMPACTION FOR SOIL CEMENT,  
B) FBV50 FOR LIMEROCK

NEW BASE TO MATCH EXISTING MIN. DEPTH OF 8"

### GENERAL NOTES;

- 1) BASE MATERIAL TO BE REPLACED WITH EXISTING MATERIAL (EXIST SOIL CEMENT, LIMEROCK, ETC). IF NO BASE MATERIAL THEN WITH THE APPROVAL FROM CITY ENGINEER. 8" CONC. FINES CAN BE USED.
- 2) ASPHALTIC CONCRETE SURFACE MATERIAL SHALL BE REPLACED WITH THE SAME TYPE OF MATERIAL THAT EXISTED AT THE TIME OF REMOVAL OR AS APPROVED BY THE CITY ENGINEER.
- 3) MINIMUM ASPHALTIC CONCRETE SURFACE OVERLAY THICKNESS SHALL BE ONE & ONE HALF (1 ½) INCH, OR AS APPROVED BY THE CITY ENGINEER.
- 4) ALL JOINT CUTS SHALL BE MECHANICALLY SAW CUT.
- 5) LIMEROCK BASE TO BE COMPACTED TO 95% DETERMINED BY AASHTO T-180 MODIFIED PROCTOR.
- 6) SOIL CEMENT SHALL BE MINIMUM 300 PSI DESIGN BREAK STRENGTH.

### PAVEMENT RESTORATION:

- 1) LONGITUDINAL CUTS MAY REQUIRE OVERLAY / RESURFACING OF THE COMPLETE WIDTH OF THE TRAVELED WAY
- 2) CUTS AT INTERSECTIONS OF STREETS GENERALLY MAY REQUIRE A COMPLETE OVERLAY / RESURFACING TO THE END OF ALL RETURN RADII AND ALSO TO A POINT TEN (10) FEET BEYOND THE CUT, WHICHEVER IS GREATER.
- 3) ACTUAL REQUIREMENTS WILL BE FIELD DETERMINED UPON COMPLETION OF UTILITY WORK. IF NOT STATED ON PERMIT.



**Know what's below.  
Call before you dig.**

**72 hours before you dig**

**Call Sunshine**

**1-800-432-4770**



One call to 811 gets utility lines marked And helps protect you from injury and expense. After calling, wait two full business days for the lines to be located and marked. Protect the marks throughout your project and dig carefully within 24 inches of the marks. If marks are destroyed, call 811 again, It's the law.

**[WWW.callsunshine.com](http://WWW.callsunshine.com)**



# City of Winter Park Engineering

RIGHT OF WAY/UNDERGROUND UTILITY PERMIT

## START WORK NOTICE

1) CALL INSPECTION LINE @ 407.599-3329 FOR APPT. & NOTIFICATION, A 24 HOUR NOTIFICATION REQUIRED.

2) FAX THIS SHEET TO THE CITY OF WINTER PARK'S ENGINEERING DIVISION TO DOCUMENT THE WORK REQUEST (Fax: 407-599-3417). (Please check and date one below).

- |          |   |             |
|----------|---|-------------|
| A) _____ | REQUEST INSPECTOR                                 | Date: _____ |
| B) _____ | START WORK  | Date: _____ |
| C) _____ | ROAD CROSSING/CLOSURE                             | Date: _____ |
| D) _____ | EMERGENCY REPAIR                                  | Date: _____ |
| E) _____ | JOB COMPLETED /OTHER<br>TO BE COMPLETED BY: _____ | Date: _____ |

3) FINAL INSPECTION REQUIRED WHEN WORK IS COMPLETED. CALL INSPECTION LINE TO CLOSE OUT PERMIT, IT MUST BE CLOSED OUT WITHIN 30 DAYS OF COMPLETION OF WORK.

PERMIT NUMBER: \_\_\_\_\_ APPROVAL DATE: \_\_\_\_\_  
ISSUED TO: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

(COMPANY/ SUB-CONTRACTOR'S NAME)

REQUESTED DATE & TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_  
(DOING WORK)

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_