

SINGLE-FAMILY RESIDENTIAL PLAN SUBMITTAL APPLICATION CHECKLIST
THREE (3) FULL SETS OF PLANS REQUIRED FOR PUBLIC WORKS: ONE (1) ADDITIONAL SET REQUIRES SITE PLAN WITH DRAINAGE AND DRIVEWAY INFORMATION AND SITE SURVEY ONLY

Note: Failure to Submit the Required Information May Result in the Rejection of Your Permit Application. Please ensure that you have submitted all required documents.

Job address: _____ Permit # _____ Owner: _____

Contractor Name: _____ Phone #: _____ Office

Company Name: _____ Phone #: _____ Mobile
Fax #: _____

U One ___ Call with review comments (this may delay review time) ___ Review as is (review completed in five working days)

ENGINEERING: (Please U all documents that are attached and applicable)

___ Waste containers cannot be placed in the City's right-of-way without written **approval** from Public Works Dept. Call 407-599-3304—Permitting.

___ Location of existing and proposed curb cuts and driveways

___ Location of existing and proposed sidewalks

UTILITIES: (Please U all documents that are attached. Phone 407-599-3566 for locate assistance)

___ Existing and proposed water meter locations

___ Proposed water meter size

___ Sewer lateral location

___ Proposed sewer clean-out shown

___ Survey of drainage, sewer, water, or other utility easement

___ Lake or canal irrigation and/or well location (irrigation or potable)

Structure is on ___ well, ___ City water and ___ sewer, ___ septic

STORMWATER: (Please U all documents that are attached)

___ Existing and proposed impervious area and total area tabulated. (Building Dept. Setback/coverage form).

___ Provide stormwater retention per City Land Development Code, Article V, Environmental Protection Regulations - show dry retention areas on plan with dimensions, depths, and total volume provided

___ Existing and proposed spot elevations including lot corner elevations and drainage patterns (flow arrows)

___ Provide existing and proposed finished floor and crown of roadway elevations.

___ Basements - provide basement floor and estimated high ground water elevations (if applicable).

___ Provide dewatering and demucking procedures using best management practices (if applicable)

___ Provide erosion control devices (i.e. silt fences) on all disturbed areas prior and during construction

I attest that the required documents are attached as denoted:

Signature

Printed Name

Date