

CITY OF WINTER PARK
CIVIL SERVICE BOARD
REGULAR MEETING
July 7, 2009

The regular meeting of the Winter Park Civil Service Board was called to order by Chairman Don Palladeno at 4:00 p.m. in the Community Room at the Public Safety Complex, 500 N. Virginia Avenue, Winter Park.

Present: Don Palladeno, Chairman
Gary Brewer, Chief Examiner
Jere Daniels, Board Member
Ron Ryan, Fire Representative

Art King, Deputy Chief of Police
Jim White, Fire Chief

Absent: John Melaugh, Vice Chairman
Rick Frazee, Board Member
Mark Dawkins, Police Representative

A quorum was present.

I. Approval of Minutes, Regular Meeting, June 2, 2009

Motion made by Mr. Ryan and seconded by Mr. Daniels to approve the minutes from June 2, 2009. Motion carried.

II. Police Department

a. FOP Officer of the Month for June

Deputy Chief Art King presented Officer Kevin Roesner with the FOP Officer of the Month Award for June.

b. Revision to SOP 100-Organization; Revision to SOP 304-Pawn Shop and Second Hand Dealer Investigations and Revision to SOP 370-Records

Deputy Chief Art King gave a brief overview of all the revisions.

SOP 100-Organization- The Department due to reorganization is now divided into two divisions and no longer three divisions.

SOP 304-Pawn Shop and Second Hand Dealer Investigations.

This revision reflects the holding period that a Second Hand Dealer must hold property by inserting the Florida Statute into the SOP.

SOP 370-Records

This revision indicates that Records Department is now under the Investigation's Division due to the reorganization of the Department.

Second revision to this SOP reflects that a Public Records request must follow the fee schedule of Florida State Statute 119.

Motion made by Mr. Brewer and seconded by Mr. Ryan to accept all the revisions to SOP 100-Organization; SOP 304-Pawn Shop and Second Hand Dealer Investigations and Revision to SOP 370-Records. Motion Carried

c. Officers off of Probation

Deputy Chief Art King stated that Officer Gary Hamlet and Officer T.S. Williams have both successfully completed their probationary period and recommended their certification to permanent status. Motion made by Mr. Palladeno and seconded by Mr. Brewer to certify Officer Hamlet and Williams to permanent status. Motion carried.

d. Off Duty Employment Request-Officer Bruce Robinson

Deputy Chief Art King recommended approval of the off-duty employment request of Officer Bruce Robinson to work off duty as a Firearms Instructor through the National Rifle Association. Motion made by Mr. Ryan and seconded by Mr. Brewer to approve the off-duty employment request. Motion carried.

III. Fire Department

a. Casselberry Fire Department Consolidation Update


Chief White gave a brief update /history of the consolidation and stated that the City Commission of Casselberry has decided at this time to retain the services of their own fire department. A discussion followed.

IV. New Business

V. Old Business

VI. Adjournment

There being no further business the meeting was adjourned.



Don Palladeno, Chairman

Kathy Reed, Recording Secretary