

**The CITY OF WINTER PARK
PEDESTRIAN AND BICYCLE ADVISORY BOARD
MINUTES**

**Regular Meeting
City Hall Room 200**

**September 11, 2007
10:00 a.m.**

Present: Jamie Krzeminski, Marie Melaugh, Cori Downing, Susan Beal and Pam Smith

Absent: Chris Menkin, Marty Sullivan and Rebecca Furman

City of Winter Park Staff: Stacey Scowden, Planning and Community Development, Sergeant John Montgomery, Police Department; and Debra Moore, Recording Secretary.

EXECUTIVE SUMMARY:

- **Neighborhood Council Meeting.** Final preparations made for Wednesday, September 12, 2007 at 5:30 p.m.
- **Letters to FDOT--Pedestrian Crossings on State Roads.** FDOT is not in favor of mid-block crossings. St. Petersburg is experimenting with them. Update at the next meeting.
- **2006 Accomplishment List.** Discussion regarding yearly narrative for City Commission.
- **Sharrows** – Sharrows consist of a bike symbol and two directional arrows (chevrons) placed on the street. It is an alert/confirmation for both the cyclists and motorists. Motion passed to use them on Palmer Avenue when it is repaved/re-striped.

CALL TO ORDER

Chm. Krzeminski called the meeting to order at 10:13 a.m.

I. ADMINISRATIVE ITEMS

Approval of Minutes

Chm. Krzeminski asked for approval of the August 14, 2007 minutes. Ms. Downing made a motion to approve the minutes and Ms. Melaugh seconded it. Approved unanimously by a vote of 5 – 0.

II. ACTION ITEMS

1. **Neighborhood Council Meeting.** Final preparations made for the Neighborhood Council meeting on Wednesday, September 12, 2007.

The meeting will be in an open-house format. Ms. Downing and Ms. Melaugh will greet the guests and ask them to sign in. Ms. Scowden created a comment form for additional input which can be mailed or returned as they leave. Maps and markers will be laid out on the table. Ms. Lindsey Hayes from the Planning and Community Development Department will give a short introduction. Chm. Krzeminski will discuss the purpose of the session up front which is to obtain input/suggestions for the Pedestrian and Bicycle Plan. He prepared and will present a Powerpoint slide show (approximately 15 minutes). After the presentation, there will be time for suggestions and input.

Chm. Krzeminski reviewed the presentation with the members. A few additions were made. He included one more goal “Designation as a Bicycle Friendly Community.”

Chm. Krzeminski suggested the board submit an application to the League of American Bicyclists to recognize Winter Park as a Bicycle Friendly Community. This recognition is provided to municipalities who provide safe accommodations and encourage residents to use bike lanes for recreation and transportation. Each city is judged on its performance in a number of different areas using the five E’s: engineering, education, enforcement, encouragement and evaluation/planning.

2. **Letters to FDOT--Pedestrian Crossings on State Roads.**

Mid-block crossings. In the past, DOT has not been in favor of mid-block crossings. Chm. Krzeminski stated Joan Carter, DOT's district bike/pedestrian coordinator, has new research on this topic. He will bring it to the next meeting.

Mid-block crossing at St. Petersburg. Chm. Krzeminski reported St. Petersburg is experimenting with a new type of mid-block pedestrian crossing treatment. It is pedestrian activated and similar to a flashing pedestrian beacon. It is high rapid fire, bright, rectangular shaped, and mounted on a sign. There are two crossing signals. There is a median before you cross the second lane and the pedestrian waits there to cross at the second signal. The rate of yielding for vehicles is 85%.

3. 2006 Accomplishment List

Ms. Downing asked for input. This is a running list of accomplishments to be updated as changes/additions are made. Chm. Krzeminski brought up the idea of creating a one page handout for distribution on a yearly basis to the City Commission. He suggested to use three or four projects, write short narratives for each, and as appropriate include photos. Ms. Downing will speak with Ms. Menkin and will report back.

Bike Racks. Mr. Margraf talked to Tom Moscoso at DOT. After he receives the cost update he will move forward with the grant. Chm. Krzeminski spoke to Joan Carter, DOT, and she stated we may need an updated map confirming that all locations are on the public right of way (approx. 20 locations). Mr. Margraf has the application.

Project updates:

1. Sidewalk on Barnum Avenue is still scheduled.
2. 17/92 Bike Lanes. The City is in favor of bike lanes on 17/92. Chm. Krzeminski is gathering research and will report his findings at the next board meeting.
3. Mayflower Bike Path Route. Mayflower wants a closed campus for security reasons and does not want to participate in a right of way on their property. The focus has been changed to the ditch on the South side of Aloma.

New Business

Ms. Downing distributed an article from the West Seattle Herald regarding the topic of Sharrows (shared lane pavement arrows). It is a bike symbol with two directional arrows (chevrons) placed on the street. Ms. Downing suggested it be used on Palmer Avenue. Sharrows are road markings in the middle of the road that show motorists cyclists will be sharing the road. It is an alert/confirmation for the both cyclists and motorists. In Winter Park, they could be used on roadways where bike lanes exist. Discussion ensued.

A motion was made by Ms. Downing to "Place the Sharrow markings on Palmer Avenue when it is repaved/re-stripped." Discussion ensued.

The motion was amended by Chm. Krzeminski to "Use the shared usage markings on Palmer when it is repaved/re-stripped with the appropriate bike signage." Discussion ensued.

The motion was amended a second time by Chm. Krzeminski to "Use the shared use markings on Palmer along with the appropriate bike route signage when it is repaved/re-stripped." Seconded by Ms. Downing. Motion carried unanimously with a vote of 5-0.

eliminate the island on Palmer Avenue when it is repaved. Chm. Krzeminski is not in favor of it due to the narrow lanes on Palmer. The motion was in the discussion stages. This issue will be taken up at the next meeting.

ADJOURNMENT

Chm. Krzeminski adjourned the meeting at 11:12 a.m. The next meeting is October 9, 2007 in Room 200 at 10 a.m.

Respectfully submitted,

Debra Moore, Staff Assistant II