

**TREE PRESERVATION BOARD
MINUTES
March 13, 2008**

- I.** The meeting was called to order at 4:30 pm by Chairman Beth Dillaha
- II. Members Present:** Mike Dick, Planning and Zoning, Ann Higbie, Board of Adjustments, Beth Dillaha, Parks and Recreation Board, Stephen Pategas and Sue Higgins, citizens at large

Members Absent: None

Staff Present: Lee Mackin, Chief of Forestry, Gail Tinch, Forestry Assistant, Allen Lee Code Enforcement Arborist and Sylvia Wellon Director Code Enforcement

Guest: None

III. Approval of Minutes:

MOTION: By Mike Dick to approve the December 13, 2007 minutes.

SECONDED: By Beth Dillaha, the Tree Preservation Board unanimously approved the motion.

IV. New Business:

- A.** The Board was brought up to date on the “member appointment” changes. Once the replacements are completed a new Chairman will need to be elected.

After a round table discussion the Board felt that an amendment should be written to change the ordinance to add “one alternate to the Board”. The Board felt the alternate could be a past Board member. The alternate would have the rights and privileges of a Board member with the one exception that they would not be allowed to vote.

Also an amendment should be written to change section 58-291 Tree Banking. An applicant for tree banking may plant any size tree but it must be 3” in caliper to count towards replacement compensation once a tree permit has been requested.

MOTION: By Mike Dick to have this resolution written up and presented to the City Commission for their approval.

SECONDED: By Ann Higbie, the Tree Preservation Board unanimously approved the motion.

- B. Sylvia and Alan explained to the Board that there was an orientation process in effect for new Board members.

Stephen felt the Tree Preservation Board members should be members of the Florida Urban Forestry Council. Lee stated staff would take care of it.

- C. After a round table discussion the Board felt that they were being represented, due to the fact that Alan Lee is on the committee, in the re-writing of the Landscape Code.
- D. Beth just wanted to reiterate the fact that City right-of-way trees will not come before the Tree Preservation Board. All agreed.
- E. Alan stated that the new tree removal permit form is working out well, Code Enforcement is selling some of the Keep Winter Park Beautiful “tree area” signs, and the new ordinance is really helping him out in the field and has already saved some trees.
- F. Gail will add the International Society of Arboriculture website link to the Forestry Division website page and Beth will get with Public Relations concerning information for another mail out.

V. Old Business

None

VI. Next Meeting

April 10, 2008

4:30pm

VII. Adjournment

MOTION: By Mike Dick to adjourn the March 13th, 2008 meeting.

SECONDED: By Sue Higgins, the Tree Preservation Board unanimously approved the motion.

Approved by Co-Chairperson: _____ Date: _____