

**CITY OF WINTER PARK
UTILITY ADVISORY BOARD**

**Regular Meeting
Welcome Center**

**November 28, 2007
12:00 p m**

MINUTES

Present: Mike Whiting, Bob Cadle, John Reker, Patricia Elwood, Steve Miller, Joe Regner, Greg Seidel

City of Winter Park Staff: Jerry Warren Electric Utility Director; David Zusi, Water and Wastewater Utilities Director; Delsia Margraf, Utility Manager; Clarissa Howard, Communications Director; and Debbie Wilkerson, Recording Secretary.

Absent: Marni Spence

Others present: Dennis Eastmen, Denise Eskola, Dennis Eskola, ENCO

CALL TO ORDER

Chm Whiting called the regular meeting of the Utility Advisory Board to order at 12:03 p.m.

I. ADMINISTRATIVE ITEMS

A. Approval of Minutes

Motion made by Mr. Regner to approve the October 22, 2007, minutes as presented, seconded by Mr. Cadle, motion carried unanimously.

II. REPORTS

A. Water and Wastewater Utility

Water Supply Aspect of the Comp Plan

Mr. Zusi introduced Bob M Massarelli., CH2M Hill and Stacy Scowden, City of Winter Park Planning Dept. Ms. Scowden presented an overview of the City's Comprehensive Plan. Mr. Massarelli spoke specifically to water aspects that are required to be included in the City's Comprehensive Plan such as reuse and conservation. Mr. Zusi outlined conservation options that he will bring to the Board for their review in the near future.

Alternative Water Sources

Mr. Zusi reiterated that the City is in discussion with St. Johns River Water Management regarding the SR 46 project and with Seminole Co regarding Yankee Lake. He stated that SJRWMD has agreed that if an alternative water source is not available by 2013, the City will be allowed to make additional withdrawals from the aquifer as long as it is making good faith efforts to secure another water source. He stated that the costs for an alternate water source are not yet available.

B. Electric Utility

Mr. Warren reported that no financial reports are available. They will be provided at the next meeting.

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SAIDI and MAIFI

Mr. Brown distributed reliability reports. He reviewed the data and responded to questions.

Rates

Mr. Warren introduced for discussion the City’s electric rates as compared to Progress Energy rates. He distributed reports and reviewed the information. He explained that he will be reviewing rates and a notice will be sent to customers explaining any changes. The Board discussed the June 1, 2008 date which is the date agreed by the City Commission to end mirroring Progress Energy rates. The Board instructed staff begin discussions with the Commission regarding rates after that date.

Underground Update

Mr. Warren reported that the City is receiving bids for construction. Ms. Eskola reported that discussions are still ongoing with Brighthouse and Embarq as to costs to underground their lines. As soon as those discussions are finalized several neighborhood are ready to begin undergrounding.

The Board discussed the possibility of customer incentives to upgrade equipment. The Board concenious is that nothing is possible at this time.

C. Communication

Ms. Howard presented a video of a news report on Channel 9 regarding the Park Ave upgrade

D. Utility Billing

Ms. Margraf reported services that will be available to utility customers on line.

E. New Business

The Board consensus was to approve Chip Weston’s request that it move its January meeting to the Public Works Building.

Due to the Christmas holiday the Board agreed to cancel its December meeting.

F. Customer Feedback

None at this time

III. ADJOURNMENT

Chm Whiting adjourned the meeting at 1:36 pm. Next meeting date – January 23, 2008

Respectfully submitted,

Deborah L. Wilkerson CPS/CAP
Senior Staff Assistant

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