

**CITY OF WINTER PARK
UTILITIES ADVISORY BOARD**

**Regular Meeting
Welcome Center**

**June 8 2011
12:00 p m**

MINUTES

Present: Greg Seidel, John Reker, Donald Doyle, David Smith, Linda Lindsey, Mike Whiting, Ron Ellman

Absent: Dan Swanson, Katherine Johnson

City of Winter Park Staff: David Zusi, Water and Wastewater Utility Director; Wes Hamil, Finance Director, Terry Hotard, Asst Director, Electric Utility; Mark Brown, Electric Utility, Delsia Margraf, Utility Billing Manager; Clarissa Howard, Communications Director; Debbie Wilkerson, Recording Secretary.

CALL TO ORDER – Chm. Seidel called the Utility Advisory Board meeting to order at 12:01 p. m.

I. ADMINISTRATIVE ITEMS

Chm Seidel welcomed Mike Whiting back to the Board. Mr. Whiting is a previous board member who was reappointed by Mayor Bradley.

A. Approval of Minutes:

Mr. Reker moved to approve the May 4, 2011, minutes as presented, seconded by Mr. Ellman, motion carried unanimously.

II. NEW BUSINESS

No Items

III. ACTION ITEMS

No Items

Financials

Mr. Hamil distributed and reviewed the Monthly Financial Utilities Summary YTD April, 2011 (58% of fiscal year lapsed).

Water and Sewer Fund

- Revenue is up \$469,797 in comparison to the prior year and is ahead of budget for the first time this year through 61% of the year.
- Bottom line shows YTD net income of \$1,632,247. After subtracting capital contributions (impact fees), net income is still \$902,114 for the seven months ended April 30, 2011.

Electric Fund

- Revenues are down \$1,565,875 in comparison to the prior year.

- Sales of kWh are running about 4.5% behind the prior year.
- Bulk power costs are below budget as of April 2011. Although sales of kWh are running about 4.5% behind the prior year our cost of purchasing power is 17.5% below the total through April 2010.
- The large miscellaneous revenue is primarily insurance payments received from PE to offset the excess fuel costs caused by the Crystal River plant being offline.
- Bottom line is net income of \$4,752,594 through April 30. After deducting \$1,183,763 in payments from PE for insurance funds, net income is \$3,388,831.

Mr. Hamil responded to questions.

IV. REPORTS

Communications

Ms. Howard commented that she was excited about having good news to announce since the Commission approved the Board's recommendation that the NEIL funds be used to reduce rates for the summer months. She distributed a packet containing the media coverage the announcement received.

Ms. Howard reported 24 monitors were checked out from the library. The last time one was checked out was May 22.

Utility Billing

Ms. Margraf reported that she has received some calls regarding the NEIL refunds from residents who wanted the money. After she explained to the customer how the refund would work they understood they could not receive a check.

Ms. Margraf reported that they are working on going live in July with changing the billing from billing 1,000's down to 10's and 100's. She also reported that in an effort to be greener, Utility Billing is eliminating delinquent notices and instead will print on the bill that the customer is delinquent.

Ms. Margraf reported on the success of the campaign to promote auto pay and e-bill. They will continue to promote those payment options.

Ms. Margraf responded to a question stating that the NEIL refund will not show as a credit on their bill. The Board discussed showing on the bill the fuel cost per kWh without the deduction as a note so that the customers could see the difference.

Electric

SAIDI/MAIFI

Mr. Brown distributed copies of the SAIDI and MAIFI graphs. He reviewed the SAIDI report commenting that it had come down dramatically from last month when we had the bad storm. He reminded the Board that the numbers from March will not be eliminated from our year end numbers because it was not a named storm. The MAIFI report does not show any momentary outages for this month. He also reported that outages caused by animals have increased.

KWh Update

Mr. Reker reviewed the May graphs, “monthly % change kWh consumption” and “moving total 12 month.” He stated that the cooling degree days were the same as a month ago. A brief discussion was held regarding the forecast and how it was developed.

Electric Report

Mr. Hotard presented a PowerPoint presentation that included the monthly fuel adjustment, reasons for under recovery, wholesale power supply update, rate comparison 1,000 kWh residential customer, bill comparison between WPE and other municipalities for April , a rate comparison between WPE other municipal electric companies. The Board held a brief discussion on the South Daytona electric utility purchase.

Water Rate Study

Mr. Zusi explained that the City had contracted with CDM to be a continuing service consultant. Their first assignment was a rate study for the Water and Wastewater Utility. Mr. Zusi introduced CDM consultants, Mark Burges, Dave Prah, and Dan Anderson. Mr. Anderson will present the PowerPoint presentation. Mr. Zusi explained that the presentation was very preliminary, and then covered the reasons for the rate study and what he hopes it will accomplish.

CDM’s presentation included, scope of services, financial requirements per bonds, review financial projections at existing rates, alternative rate structures, and a schedule for deliverables. Board members and guests asked questions throughout the presentation focusing on the scope, available data and assumptions in the study. Mr. Anderson and Mr. Zusi responded to the questions as appropriate and indicated that they were looking to incorporate input from the Board as the study moves forward.

The Board agreed to postpone their July 6 meeting to July 13 to allow the consultant to come back with more detailed customer information.

Customer Feedback

ADJOURNMENT

Vice Chm Reker adjourned the meeting at 2.00 p.m. Next meeting date – July 13, 2011

Respectfully submitted,

Debbie Wilkerson

Deborah L. Wilkerson CPS/CAP
Recording Secretary

Approved 7/13/11